



Butler County
 Government Services Center
 Parking Garage
 315 High Street, 6th Floor
 Hamilton, OH 45011
 (513) 887-3247

Commissioners
 Donald L. Dixon
 Cindy Carpenter
 T.C. Rogers

**GOVERNMENT SERVICES CENTER PARKING GARAGE
 LEASE APPLICATION**

Date _____ Parking Start Date _____

Name: _____

Address: _____

Email: _____

Employer: _____

Work Phone Number: _____ Home/Cell Number: _____

Vehicle #1 Make: _____ Year _____

Vehicle #1 Model: _____ Color _____

Vehicle #1 License Plate #: _____ State _____

Vehicle #2 Make: _____ Year _____

Vehicle #2 Model: _____ Color _____

Vehicle #2 License Plate #: _____ State _____

I have read, understand and agree to abide by the Terms and Conditions listed on the reverse side of this application.

Signature: _____ Date: _____

A \$35 lease deposit for Floor 5 or a \$40 lease deposit for Floor 4 and a \$25 key card deposit (\$60/\$65 total) is due with your completed application (**Cash or Check only payable to Butler County Parking**). Please remit payment with your completed application to the office of the Butler County Commissioners, 315 High Street, 6th Floor, Hamilton, OH.

FOR OFFICE USE ONLY

SPACE # _____ FLOOR _____

DEPOSIT AMT. PD: _____

KEY CARD # _____

CHECK # _____

INTEREST IN 4TH FLOOR WAITING LIST YES NO

Butler County Government Services Center Parking Garage Terms and Conditions

- GSC Parking Garage spaces are leased on a calendar month basis. The monthly rate is currently \$35 for Floor 5 and \$40 for Floor 4.
- Monthly billing will be performed by the Butler County Water and Sewer Department, 130 High Street, Hamilton, OH.
- During the first month that a lessee leases a space, if the period of use is less than a full month, the first monthly bill will be prorated.
- Cancellation in the middle of the month will not result in a refund of rent.
- If a lessee is delinquent and/or their key card is disabled, no security deposit will be refunded.
- A replacement key card fee of \$25 will be assessed to cover the cost of providing and programming a replacement card.
- A parking deposit of \$35 for Floor 5, or \$40 for Floor 4 and a key card deposit of \$25 will be collected at the beginning of the lease, both of which will be refunded to the lessee upon lease termination with a paid in full account and return of the key card.
- Butler County is not responsible for damage to vehicles, persons or personal property. Parking patrons park and use the garage at their own risk. Any and all accidents, injuries, vandalism, etc. should be reported to the Hamilton Police Department by calling 785-5811 or 911.
- Butler County will maintain and administer a waiting list for persons wishing to move to a more desirable floor/space. Please call 887-3247 to be placed on a list or to check your status on a particular list.
- Lessees must park only in their assigned space. Please do not park in another space without the express permission of the garage attendant. Failure to do so may result in card de-activation.

Submit this completed application with \$60 deposit for Floor 5, or a \$65 deposit for Floor 4 (Check or Cash Only payable to Butler County Parking) to the office of the Butler County Commissioners, 315 High Street, 6th Floor.