



AGENDA/MINUTES SUMMARY

BUTLER COUNTY COMMISSIONERS' MEETING

MONDAY, JUNE 12, 2017 – 9:30 A.M.

GOVERNMENT SERVICES CENTER

315 High Street, 2nd Floor

Hamilton, Ohio 45011

Commission Meeting No. 22

COMMISSIONERS ATTENDANCE

Donald L. Dixon - PRESENT
 Cindy Carpenter PRESENT
 T.C. Rogers- PRESENT

CALL TO ORDER MOTION/ ROLL CALL

Pledge of Allegiance

APPROVE MINUTES MOTION/ ROLL CALL

17-06-01913 Minutes Approved for June 1, 2017

Rogers- Yea
 Carpenter - Yea
 Dixon Yea

PUBLIC HEARINGS MOTION / ROLL CALL

9:30 a.m. Public Hearing for the presentation of the 2018 Tax Budget

17-06-01914 Open Public Hearing for the 2018 Tax Budget

Rogers- Yea
 Carpenter - Yea
 Dixon Yea

17-06-01915 Close Public Hearing for the 2018 Tax Budget

Rogers- Yea
 Carpenter - Yea
 Dixon Yea

PUBLIC HEARINGS MOTION / ROLL CALL

9:45 a.m. Public Hearing for the Butler County subdivision and land development regulations revisions

TABLED

88186585.706 Open Public Hearing for the Butler County subdivision and land development regulations revisions

TABLED

53573231.309 Close Public Hearing for the Butler County subdivision and land development regulations revisions

TABLED

59726793.867 Approve the proposed amendments to the Butler County Subdivision and Land Development Regulations

TABLED

County Administrator's Report

Finance Director Requests for Approval

17-06-01916 Transfers and Appropriations

Rogers- Yea
 Carpenter - Yea
 Dixon Yea

17-06-01917 Purchase Orders over \$15,000

Rogers- Yea
 Carpenter - Yea
 Dixon Yea

17-06-01918- Payment Requests where purchase occurred before a purchase
 17-06-01942 order was in place

Rogers- Yea
 Carpenter - Yea
 Dixon Yea

RESOLUTIONS TO BE CONSIDERED FROM VARIOUS DEPARTMENTS

Travel/Training- General Fund

17-06-01943	Amend Resolution No. 17-06-01861 for F. Butler, Commissioners Office, to attend Robert's Rules of Order training to reflect that Mileage is \$7.03, Other is \$5.50 and the Total is \$37.53	Rogers- Carpenter - Dixon	<u>Yea</u> <u>Yea</u> <u>Yea</u>
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Travel/Training - Non-General Fund

17-06-01944	Approve \$1,150.00 for Judge McDonough, Area II Court, to attend the Association of Municipal/County Judges of Ohio 2017 Summer Conference in Huron, OH on July 16 - 19, 2017	Rogers- Carpenter - Dixon	<u>Yea</u> <u>Yea</u> <u>Yea</u>
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17-06-01945	Approve \$1,150.00 for Judge Lyons, Area I Court, to attend the Association of Municipal/County Judges of Ohio 2017 Summer Conference in Huron, OH on July 16 - 19, 2017	Rogers- Carpenter - Dixon	<u>Yea</u> <u>Yea</u> <u>Yea</u>
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17-06-01946	Approve \$125.00 for G. Long, Water and Sewer Department, to attend Hach Water Analysis Workshop in Mason, OH on August 1, 2017	Rogers- Carpenter - Dixon	<u>Yea</u> <u>Yea</u> <u>Yea</u>
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17-06-01947	Approve \$1,416.00 for M. Lawrence, Sheriff's Office, to attend the National Organization for Victim Assistance Annual Training Conference in San Diego, CA on August 13-17, 2017	Rogers- Carpenter - Dixon	<u>Yea</u> <u>Yea</u> <u>Yea</u>
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Personnel

17-06-01948- 17-06-01950	Approve payment of accrued compensatory time to three Children Services employees	Rogers- Carpenter - Dixon	<u>Yea</u> <u>Yea</u> <u>Yea</u>
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17-06-01951	Hire T. Pratt as Unit Support Worker 2, Department of Job and Family Services, at \$13.77, hourly, effective June 26, 2017	Rogers- Carpenter - Dixon	<u>Yea</u> <u>Yea</u> <u>Yea</u>
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17-06-01952	Hire G. Griffin as Unit Support Worker 2, Department of Job and Family Services, at \$13.77 hourly effective July 3, 2017	Rogers- Carpenter - Dixon	<u>Yea</u> <u>Yea</u> <u>Yea</u>
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17-06-01953	Accept the resignation of L. Margraf as Administrative Secretary, Department of Development, effective June 27, 2017	Rogers- Carpenter - Dixon	<u>Yea</u> <u>Yea</u> <u>Yea</u>
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17-06-01954	Accept the resignation of N. Krause as Maintenance Electrician, Water and Sewer Department, effective June 16, 2017	Rogers- Carpenter - Dixon	<u>Yea</u> <u>Yea</u> <u>Yea</u>
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17-06-01955	Accept the resignation of S. Huffer as Eligibility Referral Specialist 2, Department of Job and Family Services, effective June 16, 2017	Rogers- Carpenter - Dixon	<u>Yea</u> <u>Yea</u> <u>Yea</u>
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17-06-01956	Approve C. Young, Commissioners Office, to receive 80 hours of paid vacation leave to be added to his accrued vacation leave balance, effective June 10, 2017	Rogers- Carpenter - Dixon	<u>Yea</u> <u>Yea</u> <u>Yea</u>
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17-06-01957	Authorize Human Resources to file a group retrospective rating program application and complete all documents necessary for the implementation of the Bureau of Workers Compensation group rating program	Rogers- Carpenter - Dixon	<u>Yea</u> <u>Yea</u> <u>Yea</u>
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Development (Community Planning)

17-06-01958	Authorize the disposal of a Konica Minolta Copier which is no longer needed for public use, is obsolete or is unfit for the use for which it was acquired	Rogers- Carpenter - Dixon	<u>Yea</u> <u>Yea</u> <u>Yea</u>
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Child Support Enforcement Agency

17-06-01959	Amend Resolution No. 17-06-01886 for the contract with CLEAR Corp to reflect that the ending date is May 31, 2018	Rogers- Carpenter - Dixon	<u>Yea</u> <u>Yea</u> <u>Yea</u>
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Water & Sewer

17-06-01960	Approve and execute agreement with Fishbeck, Thompson, Carr, & Huber, Inc. for consulting engineering services relative to the West Fairfield Township Pump Station Project	Rogers-Carpenter - Dixon	<u>Yea</u> <u>Yea</u> <u>Yea</u>
17-06-01961	Approve agreement with Stantec Consulting Services for financial management and rate analysis services on an as needed basis at a cost not to exceed \$15,000.00	Rogers-Carpenter - Dixon	<u>Yea</u> <u>Yea</u> <u>Yea</u>
129122966.931	Approve and execute Disbursement Request No. 13, in the amount of \$37,645.74 for 2015 Polybutylene Service Line Replacement	TABLED	
17-06-01962	Approve Request for Installment Payments for water and sewer connection fees for property located at 1972 Caldwell Street	Rogers-Carpenter - Dixon	<u>Yea</u> <u>Yea</u> <u>Yea</u>
17-06-01963	Approve Request for Installment Payments for water and sewer connection fees for property located at 1964 Caldwell Street	Rogers-Carpenter - Dixon	<u>Yea</u> <u>Yea</u> <u>Yea</u>

Engineer

17-06-01964	Award the bid for the 2017 Retrace of various County and Township Roads to A & A Safety, Inc.	Rogers-Carpenter - Dixon	<u>Yea</u> <u>Yea</u> <u>Yea</u>
17-06-01965	Award the bid for the 2017 Chip Seal of various County and Township Roads to Miller-Mason Paving Company	Rogers-Carpenter - Dixon	<u>Yea</u> <u>Yea</u> <u>Yea</u>
17-06-01966	Exchange the Performance Bond for a Maintenance Bond for Rentschler Estates, 3A, Fairfield Township	Rogers-Carpenter - Dixon	<u>Yea</u> <u>Yea</u> <u>Yea</u>
17-06-01967	Accept the Rider to sidewalk/performance bond for Oaks of West Chester, Phase 1	Rogers-Carpenter - Dixon	<u>Yea</u> <u>Yea</u> <u>Yea</u>
17-06-01968	Accept the Rider to sidewalk/performance bond for Oaks of West Chester, Phase 2	Rogers-Carpenter - Dixon	<u>Yea</u> <u>Yea</u> <u>Yea</u>
17-06-01969	Approve the transfer of \$62,767.68 from the Storm Water District to the Motor Vehicle Fund to cover office space and expenses for the Butler County Storm Water District for 2016	Rogers-Carpenter - Dixon	<u>Yea</u> <u>Yea</u> <u>Yea</u>
17-06-01970	Approve special hauling permits as listed in the Resolution	Rogers-Carpenter - Dixon	<u>Yea</u> <u>Yea</u> <u>Yea</u>

Common Pleas Court

17-06-01971	Approve the replacement of one 2008 Ford Taurus, used by the Adult Probation Department, with one 2017 Ford Explorer in an amount not to exceed \$26,005.00	Rogers-Carpenter - Dixon	<u>Yea</u> <u>Yea</u> <u>Yea</u>
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Juvenile Courts

17-06-01972	Approve the grant agreement with the Ohio Department of Youth Services for Fiscal Year 2018 and Fiscal Year 2019 allowing the continuation of services through the 510 / Felony Delinquent Care and Custody Reclaim Ohio grant	Rogers-Carpenter - Dixon	<u>Yea</u> <u>Yea</u> <u>Yea</u>
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Clerk of Courts

17-06-01973	Amend Resolution No. 17-06-01906 for the Hamilton branch title office to reflect that this is a Request for Proposal that will be due in the Clerk of Courts office on June 27, 2017	Rogers-Carpenter - Dixon	<u>Yea</u> <u>Yea</u> <u>Yea</u>
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. **Maintenance**

17-06-01974	Approve and execute contract with Grounds Elite, LLC for grounds maintenance and mowing services for five properties effective June 2017 through December 31, 2017 at an amount not to exceed \$27,171.00	Rogers- Carpenter - Dixon	<u>Yea</u> <u>Yea</u> <u>Yea</u>
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. **Airport**

17-06-01975	Approve the ground lease rates for hangars C-1, C-3, E-1, E-2, E-3 at \$0.40 per square foot, per year	Rogers- Carpenter - Dixon	<u>Yea</u> <u>Yea</u> <u>Yea</u>
17-06-01976	Authorize the Clerk of the Board to advertise for bids to be received in the Commissioners' office until 10:30 a.m. on Tuesday, July 11, 2017 for Butler County Regional Airport-Hogan Field Aircraft Ramp Reconstruction	Rogers- Carpenter - Dixon	<u>Yea</u> <u>Yea</u> <u>Yea</u>

. **Information Services**

17-06-01977	Reject the proposals for the Information Services Strategic Plan as these proposals are not in the best interest of Butler County	Rogers- Carpenter - Dixon	<u>Yea</u> <u>Yea</u> <u>Yea</u>
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. **Board Appointments**

17-06-01978	Appoint Patricia McNab as the Commissioners appointee to the Workforce Investment Board Butler Clermont Warren effective July 1, 2017 through June 30, 2018	Rogers- Carpenter - Dixon	<u>Yea</u> <u>Yea</u> <u>Yea</u>
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. **Prosecutor**

17-06-01979	Approve the replacement of one 2001 Mercury Marquis used for operations of the investigative responsibilities, with one 2017 4DR Ford Explorer in an amount not to exceed \$26,500.00 with \$17,490.00 being reimbursed by the Butler County Child Support Enforcement for IVD related expenses	Rogers- Carpenter - Dixon	<u>Yea</u> <u>Yea</u> <u>Yea</u>
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VISITORS

EXECUTIVE SESSION

10:30 a.m.	MOTION TO MOVE INTO EXECUTIVE SESSION		
17-06-01980	For the purpose of discussing the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official	Rogers- Carpenter - Dixon	<u>Yea</u> <u>Yea</u> <u>Yea</u>
17-06-01981	Motion to reconvene to Regular Session	Rogers- Carpenter - Dixon	<u>Yea</u> <u>Yea</u> <u>Yea</u>

MEETING DISCUSSION

AVAILABLE AT THE OFFICE OF THE CLERK OF THE BOARD

All agenda items were presented and voted separately. Discussion items, once reviewed, were placed for consideration, presented and voted as a group. Travel Training, Finance, Personnel, Development Planning, Water & Sewer, Engineer, Miscellaneous and payments were read individually but considered and voted as a group.

FUTURE MEETINGS

- . Monday, June 19, 2017 – Commissioners' Meeting – 9:30 A.M.
- . Monday, June 26, 2017 – Commissioners' Meeting – 9:30 A.M.

ADJOURNMENT

17-06-01982 Approve Adjournment of Commission Meeting

Rogers- Yea
Carpenter - Yea
Dixon Yea

It is the policy of the Butler County Board of Commissioners to make all public hearings and meetings accessible to all persons, in accordance with state and/or federal laws. If you have a disability which requires accommodation in order for you to attend and/or participate in this meeting, please contact us at 513/887-3247 (TDD No. 887-3101) at least forty-eight hours prior to the time of the meeting to advise us of the need for accommodation, and reasonable efforts shall be made to provide the same.

Resolutions from commission meetings are available on our website: www.butlercountyohio.org. Copies of minutes in audio format can be obtained by contacting the Clerk of the Board at 887-3247.